

AGENDA

GOVERNMENT OPERATIONS AND POLITICAL SUBDIVISIONS INTERIM COMMITTEE UTAH LEGISLATURE

Wednesday, June 17, 2009 • 9:00 a.m. • Room 30 House Building

Approximate
Time Frame

- 9:00 1. Committee Business**
- Call to order
 - Approval of the minutes of the May 20, 2009 meeting.
- 9:05 2. Open and Public Meetings Act Training**
The Open and Public Meetings Act requires annual training for members of a public body (see Section 52-4-104, Utah Code). This training is provided in the spring of each year during interim committee meetings.
- 9:20 3. Election Law Changes**
Under Section 20A-1-300.6, the lieutenant governor is Utah's chief elections officer. Each year a number of election issues come up that require consideration by the Legislature. Most of the issues are technical and administrative in nature. Other issues may require a more substantive policy determination. A representative from the lieutenant governor's office will present a list of proposed changes for the Committee's preliminary consideration. How should the Legislature respond to these issues? Should draft legislation be prepared to address issues presented?
- Michael J. Cragun, Office of the Lieutenant Governor
- 9:50 4. Consolidation of State Agency Functions**
In the May meeting, the Committee rated as a high priority for interim study, "Consolidating State Functions - to study ways to consolidate various state agencies and functions." The study item sponsor has been invited to explain the item and provide suggestions for its possible study.
- Representative Wayne A. Harper
- 10:00 5. Standardized Language for Per Diem and Travel Expenses for State Agency Boards**
H.B. 45, "Per Diem and Travel Expense for State Boards and Commissions," was recommended by the Government Operations Interim Committee and passed during the 2009 General Session. The bill establishes standardized language for providing per diem and travel expenses for state policy boards (see Sections 63A-3-106 and 63A-3-107, Utah Code). H.B. 45 will streamline the language necessary when a new board is created by referencing rather than repeating the provisions. In addition, the old language may now be replaced with the new language by reference in existing boards, if desired by the Legislature. Should the language for existing boards be replaced with the new language by reference?
- 10:10 6. State Employee Compensation - Briefing**
Employee salary and benefits make up an average of approximately 16 percent of operating expenditures of the state. The Department of Human Resource Management annually researches salary and benefits information from market comparisons, which is used for specific recommendations for salary and benefits adjustments. Other data (demographics, employee surveys, etc.) is used to make strategic workforce planning recommendations. What is the make-up of state employees? How are they compensated? What methodologies and time lines are used by the department for gathering and analyzing key information?
- Jeff Herring, Department of Human Resource Management
 - Debbie Cragun, Department of Human Resource Management

10:30 7. Four-day Work Week for State Employees Program - Update

On June 26, 2008, the governor announced the "Working 4 Utah" initiative, which required most state agency employees to shift to a four-day, ten-hour work schedule. State government service hours were extended from 7:00 a.m. to 6:00 p.m., Monday through Thursday, beginning August 4, 2008 with offices closed on Fridays. Essential public services that previously ran on extended hours and during the weekends were unaffected. Conserving energy and enhancing customer service were two purposes given for the change, which have been evaluated during this first year. How are the new hours affecting employee productivity and customer and employee satisfaction? What savings have been realized?

- Jeff Herring, Department of Human Resource Management
- Michael Hansen, Governor's Office of Planning and Budget

11:10 8. Other Items / Adjourn